

**Mesa Ridge Townhome Association  
Board of Directors Meeting  
Minutes of March 29<sup>th</sup>, 2018**

- **Roll Call:**
  - Dave Doucette            Board Member
  - Dan Temple                Board Member
  - Matt Creech               Board Member
  
  - **Homeowners Present:**
  - Karen Klink
  - Frances Rose
  - Dee Benton
  - John and Sandy Constine
  - Lynn Shore
  - Leonard Bowlby
  - Pat Englehart
  - Patrick Fox
  - Nancy and Ron Frink
  - Fred Krzysiak
  - Joyce Creech
  - Richard Jacobson
  
- **Quorum Established:** Yes
  
- **Absent:** None
  
- **Call to Order:** Dan Temple, Board Member, called the meeting to order at 4:31 pm
  
- **Open Forum:**
  - Lynn Shore would like the Board to review the timeframe for Neighbor disputes and streamline the process.
  
- **Consent Agenda:** Approved
  
- **January Board Meeting Minutes**
  - A motion was made to approve the February 22<sup>nd</sup>, 2018 by Matt Creech and seconded by Dave Doucette. Unanimously passed. **Passed.**
  
- **Financial Report**
  - A Budget was presented to the Board prior to the meeting via email. The budget included a 5% increase to assessments. A motion was made by Matt Creech to approve the Budget, as written. Dave seconded and passed unanimously. A

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COMMUNITY ASSOCIATION MANAGEMENT

meeting is TBD after allowing Homeowners 60 days to review Budget. Letter with Budget to be sent to all Homeowner via email and mail for review. **Passed.**

- **Old Business**

- Dan Temple discussed Homeowner over involvement with vendors on the property and reminded all Homeowners present to not have any contact with vendors directly and to direct all communication to Management.

- **New Business:**

- A motion was made by Dave to nominate Dan Temple as President. Seconded by Matt Creech. Unanimously Passed. **Passed.**
- A motion was made by Dan Temple and seconded by Matthew Creech to nominate Dave Doucette as Vice President. Unanimously Passed. **Passed.**
- A motion was made by Dave Doucette and seconded by Dan Temple to nominate Matthew Creech as secretary. Unanimously Passed. **Passed.**
- A motion was made by Dave Doucette to remove Kat Fern, Stuart McArthur, and Eugene Pickett from all bank accounts, the Capital One CD, and online access. Seconded by Dan Temple. Unanimously Passed. **Passed.**
- A motion was made by Dan Temple to add Laura Brown, CAM Manager, as a signer to all bank accounts and Capital One CD with online access to account information and the ability to deposit checks electronically. Seconded by Matt Creech and unanimously Passed. **Passed.**

- **Motion to Adjourn:**

- The. Meeting was adjourned at 5:00PM by Dave Doucette and seconded by Dan unanimously carried.

Respectfully submitted,

Laura K. Brown  
Community Association Management Department  
Cheryl&Co

Approved by:

Date:

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